



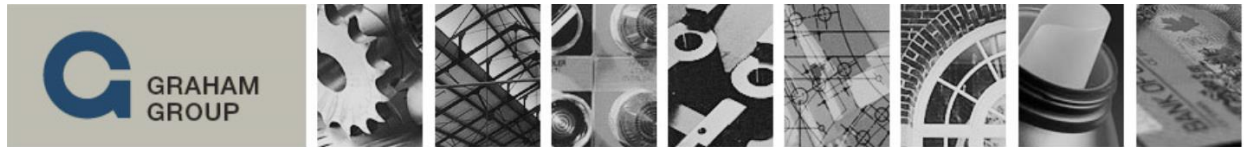
GRAHAM ENGINEERING

JOB DESCRIPTION

Title: Material Handler
Reports to: Warehouse Supervisor
Location: York, PA
Exemption Status: Non-Exempt

Background:

Graham Engineering Corporation truly is a convergence of leading technologies, people & capabilities in extrusion.



Over half a century ago, industrial entrepreneur Donald C. Graham founded a design engineering firm in a farmhouse basement in central Pennsylvania. From this emerged several leading, global manufacturing businesses spanning packaging, capital equipment and building products industries. As of year-end 2011, the legacy operating businesses that share the Graham heritage collectively operated in more than 90 locations worldwide and generated approximately \$3.5 billion in annual revenues. In more recent years, this alliance has grown to include several substantial, independent investment management businesses also holding the common Graham legacy. Based in York, PA, a tenured team of operating and investment professionals actively oversee several of the legacy operating businesses that bear the Graham name, as well as an investment management business managing assets exceeding \$1.25 billion.

About Graham Group (www.grahamgroup.com)

A Company with Three Strong Brands:



The global standard in wheel & industrial extrusion blow molding solutions™

With more than 400 solutions installed in customer locations in 20 countries, Graham Engineering Corporation (GEC) is the global standard in wheel & industrial extrusion blow molding solutions. GEC technology is known worldwide for quality, reliability, and productivity. GEC offers package design, development & plastic processing expertise along with monolayer, multilayer & barrier extrusion blow molding equipment & technology upgrades. With the flagship Graham wheel, leading accumulator head technology & bottle machinery, GEC systems produce billions of plastic containers of all shapes & sizes, industrial & automotive parts each year.

About GEC (www.grahamengineering.com)

GRAHAM ENGINEERING CORPORATION • 1203 EDEN ROAD • YORK, PENNSYLVANIA USA 17402
+1 717.848.3755 • FAX +1 717.846.1931 • www.grahamengineering.com





GRAHAM ENGINEERING



The preferred provider of engineered solutions for plastic, rubber & silicone extrusion™
Custom is our standard™

Specialized in solving customer challenges, American Kuhne (AK) is the preferred provider of engineered solutions for plastic, rubber & silicone extrusion. AK solutions comprise standard and custom single screw extruders, feed screws, extrusion systems & specialized turnkey systems for medical tubing, laboratory, narrow web, pipe, tubing & profile systems. Beginning with the customer's application & applying decades of processing expertise along with in-house screw design, each AK solution is designed to meet exacting specifications. It is then manufactured & tested by an experienced team of professionals & supported throughout its life with parts & service.

About American Kuhne (www.americankuhne.com)



The global standard in high performance sheet extrusion solutions™

Welex is the global standard in high performance sheet extrusion solutions. With over four decades of leadership, innovation and performance, Welex leads the industry with solutions installed in more than 3,000 customer locations in 69 countries. Welex innovations include co-extrusion and multi-layer methods that lead the industry as well as dozens of barrier lines installed globally. Each Welex solution is designed, manufactured, commissioned and supported throughout its life by an experienced team of professionals. Welex continues to evolve its solutions in an increasingly competitive global market creating a new standard by reducing capital and operating costs, resulting in accelerated return on investment with a trusted brand.

About Welex (www.welex.com)

Current Products:



- Extrusion Blow Molding
- Rotary Wheel
- Shuttle & Shot Pot
- Accumulator head



- General purpose extruders
- Medical tubing solutions
- Screw design



- Sheet extrusion solutions
- Multi-layer & barrier



Position Summary:

This position is responsible for the picking and delivering of work orders and the safe movement of those work orders from the stockroom to the assembly floor.

Role Responsibilities and Priorities:

- Pick orders accurately and according to pick lists.
- Transport work orders from the stockroom to appropriate location on assembly floor.
- Catalog returns from jobs on the assembly floor and return them to inventory.
- Perform daily cycle counts of warehouse locations, as assigned, to maintain an accurate inventory.
- Assist with putting into inventory received orders to maintain stockroom flow.
- Maintain good housekeeping and safety rules.
- Perform all other duties as assigned.

Job Qualifications include:

Education

- High School Diploma or equivalent

Experience

- Forklift and high lift experience
- One year Material Handling experience

Essential skills, behaviors:

- Must have a mechanical aptitude
- Must be able to readily learn and recognize parts
- Must have forklift certification
- Ability to read and write effectively
- Must have competent interpersonal communication skills to communicate with others at all levels in all departments
- Ability to analyze situations and make decisions accordingly

Direct reports: None

Travel required: None

Dominant Physical Requirements & Essential Job Functions:

- Regular and predictable attendance is an essential job function.
- The incumbent must be able to effectively utilize a variety of hand and power tools, computer peripherals, climb ladders and lift up to 75 lbs.
- Ability to safety and effectively operate forklift.
- This position requires a high degree of mobility to move and stage machines and machine parts.



GRAHAM ENGINEERING



GRAHAM
ENGINEERING



AK
ENGINEERING



- The incumbent must be able to effectively communicate with employees at all levels within the organization.
- Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.